



Health Sciences Australia

Australian Council of Deans of Health Sciences

MEETING	Australian Council of Deans of Health Sciences- Extraordinary Council meeting		
CHAIR	Professor Ian Wronski		
DATE	Monday 29 August, 2016	LOCATION	Crowne Plaza Hotel "The Crossing" room
TIME	9-9.30		1 Binara St Canberra
Chair	Ian Wronski		
Members	Attending	Apologies	Proxy
Charles Sturt University	Tim Wess	Julia Coyle	
Curtin University	Michael Berndt		
Curtin University	Lorna Rosenwax		
Deakin University	David Crawford		
Flinders University		John Coveney	Meredith Peters
Flinders University		Michael Kidd	
Griffith University		Allan Cripps	
Griffith University		Tony Perkins	
Griffith University	Peter Westwood		
James Cook University	Ian Wronski		
James Cook University	Pamela Stronach		
Latrobe University		Karen Dodd	
Monash University		Wendy Cross	Marilyn Baird
QLD University of Technology	Ross Young	Robyn Nash	
University of Canberra		Diane Gibson	Dr Dominic Upton
University of Canberra		Maggie Jamieson	
University of Newcastle	Judith Scott		
University of Newcastle	Elaine Terry		
University of Queensland	Bruce Abernathy		
University of Queensland		Sarah Roberts-Thomson	
University of South Australia	Esther May		
University of Sydney	Kathryn Refshauge		
University of Sydney	Stella Vasiliadis		
University of Tasmania		Justin Walls	
Western Sydney University	Gregory Kolt		
<i>Observational member</i>			
University of Otago		Don Robertson, Peter Crampton	
<i>In attendance</i>			
ACDHS EO	Robyn Adams		



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Minutes	Australian Council of Deans of Health Sciences Extraordinary Council Meeting		
CHAIR	Professor Ian Wronski		
DATE	Monday 29 August, 2016	LOCATION	Crowne Plaza Canberra Room: 'The Crossing' 1 Binara Street 2601 Canberra ACT Australia Tel:
TIME	9.00am – 9.30am		

Minutes

Item		Actions
1.	<p>Welcome, introductions and apologies Following general introductions, the chair welcomed Professor David Crawford new member-Deakin University. Apologies noted.</p>	
2.	<p>Proposed amendments to the Constitution Section 8 of the Constitution states Any proposed amendments to the Constitution shall be an agenda item at an Extraordinary Council meeting, which will precede the meeting of Council at which a ballot will be held. A two-thirds majority of those voting will be required to change the Constitution. Proposed amendments to the ACDHS Constitution had been circulated prior to the meeting. Each proposal was considered separately to allow discussion and consideration of amendments. The amended changes were then moved as a block for approval by Council. The following are the amendments proposed by the Executive Team and the amendments offered by Council at the Extraordinary Council Meeting held on 29 August 2016.</p> <p>2.1 Section 5: Introduction Amend the sentence describing executive member attendance with the following qualifying statement '<i>where attendance may be by phone or videoconference</i>'. The introductory paragraph of section 5 would then read as follows The elected Officers will form the Executive Team of the Council. The Executive Team will usually meet a minimum of two times a year. Executive members are normally expected to attend each of the two meetings, <i>where attendance may be by phone or videoconference</i>. General agreement- no further amendment</p> <p>2.2 Section 5b: The Officers of the Council The following amendments are proposed to reflect an increase in state representation and removal of the chair elect role. 2.2.1 Delete the position of Chair Elect-agreed 2.2.2 Increase the number of ordinary members from 3 to 7 amended</p> <p>Discussion There was agreement in principle about increasing the representation of states on the Executive Team. There was an additional proposal to consider an addition of up to 2 elected Executive Team positions drawn from Members. This proposal was approved in principle and is reflected in a new point 2.2.4. Discussion ensued around the size of the Executive, however on balance, the changes were considered to be positive and approved in principle.</p>	

This requires 2.2.2 to now read **Increase the number of ordinary members from 3 to 'up to 9'**
2. 2.3 **replace** 'Appointment of ordinary members will take into consideration current state representation on the executive' **with**

'Seven ordinary Executive members drawn from the states as follows

South Australia and Northern Territory (1)

Tasmania and Victoria (2)

Australian Capital Territory and New South Wales (2)

Western Australia (1)

Queensland (1)

Agreed-subject to the addition of a new point below at 2.2.4

2.2.3.1 State members may nominate a proxy from another member organization within their state **-agreed** (note this point is now 2.2.3.1 rather than 2.2.4)

2.2.4 insert new point ' Appointment of up to 2 elected executive positions drawn from Members'

2.3 Section 5i: Term of Office

The following amendment is proposed to change the term of office for the immediate past chair.

Replace

'All officers will serve for a period of three years, with the option of standing for one further three year term. Terms of office will be staggered so that no more than half of the Executive Team shall be due to be elected at one time'

With

'With the exception of the immediate past chair, all officers will serve for a period of three years, with the option of standing for one further three year term. The term of office for the Immediate Past Chair will be one year with an option for standing for a further one or two years. Terms of office will be staggered so that no more than half of the Executive Team shall be due to be elected at one time'

General agreement- including the option for the immediate past chair to have the option extending for a further one to two years- no further amendment

2.4 Section 6: Elections

The following amendment is proposed to broaden the decision making about the method of elections from the chair alone to the Executive Team.

Replace

The method of election shall be by ballot, in such manner as the Chairperson or other person chairing the meeting directs. In the event of a tie, a run-off between the leading candidates will be held.

With

The method of election shall be by ballot, in such manner as the Executive Team directs. In the event of a tie, a run-off between the leading candidates will be held.

General agreement- no further amendment

Motion: To approve the amendments to the ACDHS Constitution as noted above.

Moved: Professor Ian Wronski

Seconded: Professor Kathryn Refshauge

Motion: Carried unanimously by members present

As **14 of the 16 member organisations were represented** at the Extraordinary Council meeting, the vote meets the requirement for a **two-thirds majority** to make changes to the Constitution. The Constitution will now be updated to reflect the amendments approved today at the Extraordinary Council meeting.

9.30 - Extraordinary Council meeting closed.

Minutes approved at the meeting of ACDHS members on 21 November 2016

Signed:  Professor Ian Wronski, ACDHS Chair

Date: 21 November 2016

