

Distinguished Service Award - Policy and Procedure

Purpose of Policy

The purpose of this document is to provide structure and consistency in the way the Australian Council of Deans of Health Science (ACDHS) acknowledges and recognises distinguished service.

Policy

- The Distinguished Service Award recognises exceptional service, or contributions to ACDHS over a sustained period of time.
- The Council may confer the Award to a retiring member who in the opinion of the Council has made an outstanding contribution to the advancement of Council's strategic intent.
- Recipients may serve as a consultant and advisor on such matters as the Council may determine from time to time.
- There is no time frame related to length of time after cessation of formal membership of the Council.

Making Nominations

- Nominations, including self-nominations, can be made at any time.
- Nominations must be addressed only to the Executive Officer and must be made on the prescribed form which will include the criteria upon which a nominee will be considered.
- Nominations will be assessed by a Nominating Committee.
- All nominees shall be entered into the Register of nominees and will remain on the Register for a period of five years, after which they will be removed from the Register.

Nominating Committee

The Nominating Committee will comprise:

- ACDHS Chair (or nominee)
- Two members of Executive
- Two ordinary members
- Secretary (ACDHS Executive Officer (non-voting))

Members must declare any actual or potential conflicts of interest in performing their role.

Criteria

The following criteria are considered in the granting of a Distinguished Service Award and must be addressed in the recommendations from the Nominating Committee to Council.

The person considered for the Award shall have:

1. Retired from Council ¹
2. Made outstanding contribution to upholding and progressing the strategic intent of ACDHS as demonstrated in one or more of the following (as articulated in the Constitution):
 - identify and address national issues in allied health education, training and research, and contribute to the public debate on these issues;
 - contribute to the development of the broader health and education policy frameworks, particularly as they relate to Allied Health education, training and research;
 - facilitate the development, implementation and sharing of innovative educational approaches to the education and training of Allied Health professionals;
 - promote the development of research in the Allied Health disciplines;
 - promote the development of the Allied Health disciplines in under-served communities, including Aboriginal and Torres Strait Islander communities;
 - Advocate for, and where indicated, represent the professions of allied health within policy, government, non-government and political arenas.

Record Keeping

The Secretariat will be responsible for maintaining a record of awards granted, the name of the recipient, and the year granted.

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¹ Meaning the person by nature of a change in substantive position no longer meets eligibility for a position on Council as outlined in the Constitution or has retired from academia