

Executive Meeting

Tuesday 12 July 2022 via Zoom

NOTES

In attendance:

Esther May (Chair)	Michelle Belligan
Russ Hoyer	Greg Kolt
Michelle Lincoln	Terry Haines

Jen Coulls – Executive Officer

The meeting opened at 10am (CST)

1.	<p>Welcome</p> <p>The Chair welcomed all to the meeting.</p>
2.	<p>Apologies</p> <p>Chris Brebner</p>
3.	<p>Previous meeting</p> <p>3.1 The notes of the meeting of 12 May 2022 were accepted as an accurate record.</p>
3.3	<p>Action items</p> <p>The action register was considered noting that all actions have been completed. Jen Coulls provided an update to Executive on progression of plans for the October ACDHS Symposium.</p> <p><i>It was resolved:</i></p> <p><i>That a dinner sponsored by ACDHS be organised following the Council meeting and Symposium Welcome Reception for Council members.</i></p> <p><i>Action: Jen Coulls</i></p>
4.	<p>Matters for Decision</p> <p>4.1 ACDHS Council meeting 28 July 2022</p> <p>Executive considered the draft Council agenda noting the proposed presentation by the Professors of Allied Health group.</p> <p><i>It was resolved:</i></p> <p><i>That the Professors of Allied Health (PAH) be invited to meet with Council specifically on:</i></p> <p><i>1. Articulating to Council PHA purpose and objectives.</i></p>

	<ol style="list-style-type: none"> 2. <i>A brief overview of the landscape, ie number of appointments.</i> 3. <i>How the PHA see themselves working with and contributing to ACDHS.</i> 4. <i>Understanding how conjoint appointments are established and how universities can best navigate the process.</i> 5. <i>Hearing Council members' experiences of such appointments.</i> 6. <i>PHA perspectives/examples of the contribution such appointments make to both the university and the health service.</i> <p><i>Action: Jen Coulls to issue an invitation to the PHA on the basis of the above agenda.</i></p>
<p>5.</p> <p>5.1</p> <p>5.2</p>	<p>Matters for Discussion</p> <p>Secretariat operations 2023</p> <p>Executive were advised that the current Executive Officer will conclude her contract with ACDHS on 6 January 2023 (to effectively co-incide with the commencement of ACDHS Ltd). Discussion ensued about models of operation of the new entity, the role and function of a new National Director and the management of administration.</p> <p><i>It was resolved that further information be provided to Executive specifically:</i></p> <ol style="list-style-type: none"> 1. <i>Proposals be sought from secretariat support service providers for the provision of payroll, book-keeping and website maintenance.</i> 2. <i>Examples of senior 'executive officer' position descriptions be obtained to inform the recruitment of a new National Director.</i> <p><i>with a view to determining and implementing an appropriate, fiscally responsible operating structure prior to the end of 2022.</i></p> <p><i>Action: Jen Coulls</i></p> <p>Council meeting – F2F October</p> <p>The Council meeting scheduled for 20 October 2022 will be held as a face-face in Sydney ahead of the Symposium on 21 October. Ideas were canvassed as to presentation/discussion component of the agenda.</p> <p><i>It was resolved that:</i></p> <ol style="list-style-type: none"> 1. <i>Council members be surveyed as to their preferences based on the following list of topics:</i> <ul style="list-style-type: none"> • <i>Compliance and readiness for placement in the new COVID world: issues and strategies.</i> • <i>A large health service provider's experience of delivering clinical education in an (ongoing) pandemic: lessons learnt.</i> • <i>Commercialisation of allied health research.</i> • <i>University health precincts: drivers of innovation in healthcare research, education and delivery.</i> • <i>Allied health Life as a Clinician Scientist</i>

5.3	<p>2. Ian Wronski be invited to present on the ACDHS Journey: a retrospective in celebration of its evolution, achievements and to herald ACDHS Ltd.</p> <p>Action: Jen Coulls</p> <p>Building the Case for a Coordinated Approach to the National Health and Care Workforce Strategy</p> <p>Executive considered the feasibility of an ACDHS led project advocating for a nationally co-ordinated health workforce planning agency to bring together nursing, medical and allied health workforce strategy, specifically:</p> <ul style="list-style-type: none"> • Given health workforce is broader than allied health, how appropriate is it for ACDHS to lead? • To be effective would require support from Medical Deans, Nursing and health service providers. What would be the appetite for MDANZ and Council of Deans of Nursing to collaborate? • With reference to the above, is this better driven by Universities Australia through HPESG? • Is this an issue better progressed through the new ACDHS Ltd Strategic Plan (2023). <p><i>It was resolved that advice be sought from the UA Policy Director: Health and Workforce and for further consideration by Executive.</i></p> <p>Action: Jen Coulls</p>
6.	<p>Matters for noting</p> <p>The Secretariat Activity Report and Finance Report were noted.</p>

The meeting closed at 11.30am.

Next meeting: Thursday 13 October 2022 via Zoom